

The Emergency Aid of Pennsylvania Foundation, Inc.

Grant Application Submission Guidelines

Agencies with organizational budgets of \$2,000,000 or more are not eligible for Emergency Aid grants.

1. All guidelines must be fulfilled. Failure to do so may disqualify applicant.
2. Submit a comprehensive brief statement about the agency and the proposed project as per the Grant Application Outline which follows. Title each section of your statement in the order listed in the Outline.
3. Attach a completed Grant Application Cover Page to the front of your application.
4. Send two copies of Items A. and B. as described in the Grant Application Outline and only one copy of items requested in C. D. E. F. and G.
5. Applications and supporting documentation must be sent to:
The Emergency Aid of Pennsylvania Foundation, Inc.
221 Conestoga Road Suite 300
Wayne, PA 19087
Phone: 610-225-0944; Email: eapa@erols.com
6. Grant request may be submitted anytime during the year. Only one grant proposal may be submitted annually. The Distribution Committee reviews applications monthly and presents its recommendations quarterly to the Board of Directors. Grant awards are distributed semi-annually (November and May) after Board decisions.
7. The Emergency Aid of Pennsylvania Foundation, Inc. accepts applications using the Delaware Valley Grantmakers common application form. However, it does require additional information; please review these guidelines for the additional requirements. You may also be requested to provide additional information at the discretion of the reviewing committee.
8. Agencies previously funded by The Emergency Aid of Pennsylvania Foundation, Inc. need to reapply each year for which funds are requested.
9. As part of the Grant Application process, those organizations receiving funds from The Emergency Aid of Pennsylvania Foundation, Inc. will be required to submit a Post Grant Report within six months of the date the grant is received. This form will be enclosed with your grant remittance. Failure to do so may affect decisions on future requests for funding.
10. The Emergency Aid of Pennsylvania Foundation, Inc. values volunteer service and will examine your program in light of this.
11. If your agency received a grant from The Emergency Aid of Pennsylvania Foundation, Inc. for each of the past three consecutive years, you are ineligible for another grant for one year following the last award. You may reapply after that *off-year*.